

# VCC Operating Board Meeting Minutes

July 28, 2022  
Hybrid In-Person and Virtual Meeting

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**Meeting called by:** Chief Padilla, Chairperson  
**Type of Meeting:** Special Meeting  
**Location:** Valley Com, 25719 108<sup>th</sup> Ave SE, Kent WA 98030 and Virtual Option

**MEMBERS:** Chairperson Chief Padilla, Kent Police  
Chief Morris, Puget Sound Fire  
Chief Schuldt, Renton Police  
Chief Caillier, Auburn Police  
Chief Heitman, Renton RFA  
Chief Hwang, Federal Way Police  
Chief Wittwer, Tukwila Fire  
Chief Drever, Tukwila Police  
Chief Coulson, Medic One

**VISITORS:** Chief Smith, Mountain View Fire & Rescue  
Chief Kiblinger, Black Diamond Police  
Chief Schaub, Pacific Police  
Interim Chief Vinci, Vashon Island  
Chief Schrimpsheer, Algona Police  
Jami Hoppen, King County E911 Office

**ABSENT:** Chief Thomas, Des Moines Police (Police Contract Rep)  
Chief Mataftin, SKF&R  
Chief Thompson, VRFA

**VCC STAFF:** Lora Ueland, Executive Director  
Vonnie Mayer, Deputy Director  
Kristin Meitzler, Technical Services Manager  
Tatyana Bogush-Stakhov, Finance Manager  
Sean Morrow, Human Resources Manager  
Angee Bunk, Operations Manager  
Evan Nelson, Training Manager  
Mary Sue Robey, Administrative Services Manager  
Tracy Fitzgerald, Administrative Services Assistant  
Melinda Wilde, Supervisor

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**Agenda Item:** Welcome and Roll Call

**Discussion:** None.

- Chairperson Chief Padilla called the meeting to order at 0930 hours.
  - A quorum was established.
  - There were no changes to the agenda.
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**Agenda Action Item: Approval of Meeting Minutes – Action Item**

**Discussion:** As below.

**Presenter:** Chief Padilla

- Chief Heitman moved to approve the June 23, 2022, meeting minutes. Motion seconded and approved.

**Agenda Item: Approval of Voucher and Payroll – Action Item**

**Presenter:** Chief Schuldt moved to approve claims check numbers 31893 through 31951 in the amount of \$167,113.03 for the period of 06/16/2022 through 07/21/2022. Electronic payments in the amount of \$444,775.64 for the period of 05/25/2022 through 06/29/2022 and payroll in the amount of \$1,473,902.28 for the period of 06/01/2022 through 07/15/2022.

- Chief Coulson seconded. Motion approved.
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**Agenda Item: Report from Chair.**

**Presenter:** None.

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**Agenda Item: Report from any Member.**

**Discussion:** None.

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**Agenda Item: 2022/23 VCC Budget Presentation.**

**Presenter:** Finance Manager Tatyana Bogush-Stakhov

- Tatyana presented an overview of the 2023/2024 VCC Budget included in the packet.
  - Kristin provided an overview of the Technical Services department and budget priorities supporting the need for additional staffing.
  - Tatyana requested recommendation to present the 2023/2024 biennial budget to the Administration Board for approval. Chief Schuldt moved to approve. Chief Caillier seconded. Motion approved.
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**Agenda Item: Executive Director Report.**

**Presenter:** Executive Director Lora Ueland

- There were no questions on the June monthly report included in the packet.
  - 988 went live July 16, 2022. As expected, there has not been any change in call volume or workflow. Director Ueland is on the Training and Credentialing sub-committee set up by HB1477
  - VCC is currently closed to non-essential vendors/visitors and has returned to wearing masks due to the number of active cases of Covid.
  - VCC currently has an academy of 8 and is recruiting for another class to begin in the Fall.
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**Agenda Item: Good of the Order.**

- Chief Schaub offered to share contact information for Mental Health training in relation to 988.

- The next regular meeting of the Ops Board will be on August 25<sup>th</sup>, 2022.

**Meeting Adjourned at: 1003 hours**

**Minutes submitted by:**

A handwritten signature in blue ink that reads "Tracy Fitzgerald". The signature is written in a cursive, flowing style.

**Tracy Fitzgerald, Administrative Services Assistant, VCC**

