



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, July 25, 2019

MEMBERS: Chief Hwang, *Federal Way Police*
Chief Wittwer, *Tukwila Fire*
Chief Morris, *Puget Sound Fire*
Chief Church, *SKFR*
Chief Marshall, *Renton RFA*
Chief Keller, *KC Medic One*
DC Drever, *Proxy for Chief Linton, Tukwila Police*
AC Caillier, *Proxy for Chief Pierson, Auburn Police*
Chief Padilla, *Kent Police*
DC Keyes, *Proxy for Chief Van Valey, Renton Police*
Chief Swearingen, *VRFA*

ABSENT: Chief Thomas, *Des Moines Police (Police Contract Rep)*

VISITORS: Chief Schrimpsheer, *Algona Police*
AC Pennington, *SKFR*
AC Crossen, *SKFR*
DC Gunsolus, *Renton Fire*
Chief Barlow, *Mountain View Fire*
AC Kasner, *Kent Police*
Deb Flewelling, *KC-E911*
Matt Busa, *Motorola*
Kimberly Nuber, *KC/PSERN*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Tatyana Bogush-Stakhov, *Finance Manager*
Mary Sue Robey, *Administrative Services Manager*
Denese Moore, *Supervisor II*
Melissa McCormick, *Records Specialist*
Sheryl Kowalczyk, *Supervisor II*
Angee Bunk, *Operations Manager*



Welcome and Introductions. Chief Hwang called the meeting to order at 0931 welcoming all. Introductions were made around the room.

Changes to Agenda. None.

Recognition. Deputy Director Mayer introduced COI Call Receiver Shauna Stark and presented her with an award for 20 years of dedicated service to Valley Com.

Mayer also introduced and congratulated COII Dispatcher Tara Massey for being named Employee of the Quarter.

Report from Chair. None.

Report from any Member. None.

Action Item.

VCC Budget Adjustment Presentation. Finance Manager Tatyana Bogush-Stakhov provided the Board a presentation of the VCC budget adjustment. *Chief Padilla moved* to recommend the budget adjustment for adoption by the Administration Board on September 13th. *Chief Keller* seconded. Motion passed.

Tablet Command. Tablet Command had been placed on hold by the Ops Board in January 2018. The Zone 3 Ops Chiefs revisited the project and asked to bring it back to the Ops Board to be reaffirmed as a project. Chief Church moved to approve the project moving forward. Chief Morris seconded. Motion passed. Director Ueland will bring back a recommendation as to placement in the VCC workplan.

Report from Executive Director.

Director's Report. There were no questions regarding information in the July brief.

PSERN Project Update. Kimberly Nuber provided an update on the PSERN project. She addressed the transition process which is expected to last 10 months and has hired a consultant to assist with the process. The project completion date has been extended to June 2022.

Director Ueland noted PSERN will begin installing consoles at VCC in August with dispatch centers transitioning to PSERN beginning in January 2020.

VCC Projects Update. The updated summary project reports were included in the meeting packet. There were no questions or concerns.

ESRI Map Proposal Update. An overview and schedule update for the ESRI Project Phase I was included in the meeting packet. There were no questions or concerns.

Report from Sub Committees. Representatives for the Patrol Commanders, Z3 Ops Chiefs and VCC Tech User Group committees reported on the most recent meetings. There were no questions or concerns.



Director Ueland thanked Skyway Fire for sending all their career personnel to VCC for observation in the Com Room and encouraged other departments to do the same.

Action Items:

Approval of Meeting Minutes. *Chief Keller moved to approve the June 27, 2019 meeting minutes. Chief Keller seconded the motion. Motion approved.*

Voucher and Payroll Approval. *AC Caillier read claims check numbers 29616 through 29705 in the amount of \$835,598.66 for the period of 06/07/2019 through 07/09/2019. E-Pay numbers 2019-058 through 2019-068 in the amount of \$602,378.86 for the period of 06/12/2019 through 07/25/2019. Payroll in the amount of \$415,993.25 for the period of 06/16/2019 through 06/30/2019. Chief Padilla moved to approve. Chief Wittwer seconded. Motion approved.*

Good of the Order.

The next scheduled meeting of the Operating Board is August 22nd, 2019.

With no further business, Chief Hwang adjourned the meeting at 1031 hours.

Respectfully Submitted,



Tracy Fitzgerald
Administrative Services Assistant

