



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, June 27, 2019

MEMBERS: Chief Hwang, *Federal Way Police*
Chief Wittwer, *Tukwila Fire*
Chief Morris, *Puget Sound Fire*
Chief Church, *SKFR*
Chief Marshall, *Renton RFA*
Chief Keller, *KC Medic One*
Commander Rossi, *Proxy for Chief Linton, Tukwila Police*
Chief Pierson, *Auburn Police*
AC Kasner, *Proxy for Chief Padilla, Kent Police*
DC Keyes, *Proxy for Chief Van Valey, Renton Police*

ABSENT: Chief Thomas, *Des Moines Police (Police Contract Rep)*
Chief Swearingen, *VRFA*

VISITORS: Chief Schrimpscher, *Algona Police*
AC Pennington, *SKFR*
AC Crossen, *SKF&R*
DC Gunsolus, *Renton Fire*
DC Thompson, *VRFA*
Chief Barlow, *Mountain View Fire*
Chief Schwartz, *Pacific Police*
Brian Scott, *BDS Planning*
Cleo Subido, *KC EMS*
Earlene Smith, *KC EMS*
Leah Doctorello, *KC EMS*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Tatyana Bogush-Stakhov, *Finance Manager*
Mary Sue Robey, *Administrative Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*
Kristin Meitzler, *Technical Services Manager*
Denese Moore, *Supervisor II*
Jeremy Vanek, *Supervisor*



VCC STAFF CONT: Melissa McCormick, *Records Specialist*
 Zachary Cloyd, *CAD Administrator*
 Evan Nelson, *Training Manager*
 Hank Anthony, *Dispatcher*
 Ariel Higuera, *Call Receiver*
 Ellie Steed-Stewart, *Dispatcher*

Welcome and Introductions. Chief Hwang called the meeting to order at 0930 welcoming all. Introductions were made around the room.

Changes to Agenda. None.

Report from Chair. None.

Report from any Member. None.

VCC Funding Model Task Force. BDS Principal Brian Scott provided the Board with a Funding Model update. A lengthy discussion ensued regarding concerns of the fire authorities and districts. The next Task Force meeting will be held in August.

Report from Executive Director.

Director's Report. There were no questions regarding information in the June brief.

Recognition. Cleo Subido presented Dispatcher Hank Anthony with the 2018 EMD Exemplary Sustained Performance of the year award and Call Receiver Ariel Higuera with the 2018 Critical Incident of the Year award. Each year King County EMS recognizes employees from Valley Com for the exceptional service they provide the citizens of King County.

Deputy Director Mayer presented CAD Administrator Zachary Cloyd, Dispatcher Ellie Steed-Stewart and Records Specialist Melissa McCormick with awards for 10 years of dedicated service to Valley Com.

CCTA Drill Report. Supervisor Denese Moore provided an update on the Complex Coordinated Terrorist Attacks (CCTA) program. There were over 1,000 members of law enforcement, fire service and EMS who attended the trainings between February and June with a three-hour Communications Workshop. Future trainings and exercises are tentatively scheduled thru January 2020.

VCC Projects. Technical Services Manager Kristin Meitzler provided an update on VCC projects and gave a presentation on the WebQuery Companion Mapping recently demonstrated at a training Valley Com IT personnel attended.



Report from Sub Committees. Representatives for the Patrol Commanders, Z3 Ops Chiefs and VCC Tech User Group committees reported on the most recent meetings. There were no questions or concerns.

Action Items:

Approval of Meeting Minutes. *Chief Pierson moved to approve the April 25, 2019 meeting minutes. Chief Keller seconded the motion. Motion approved.*

Voucher and Payroll Approval. *AC Kasner read claims check numbers 29470 through 29615 in the amount of \$877,729.84 for the period of 04/10/2019 through 06/06/2019. Voided check number 29305. E-Pay numbers 2019-040 through 2019-057 in the amount of \$558,457.28 for the period of 04/19/2019 through 06/11/2019. Payroll in the amount of \$1,737,609.48 for the period of 04/16/2019 through 06/15/2019. Chief Pierson moved to approve. Chief Church seconded. Motion approved.*

Good of the Order.

The next scheduled meeting of the Operating Board is July 25th, 2019.

With no further business, Chief Hwang adjourned the meeting at 1110 hours.

Respectfully Submitted,



Tracy Fitzgerald
Administrative Services Assistant

