

VCC Operating Board Meeting Minutes

April 28, 2022
Virtual Meeting Due to Covid-19

Meeting called by:	Chief Morris, Acting Chair
Type of Meeting:	Bi-Monthly Meeting
Location:	Valley Com Virtual Meeting
MEMBERS:	Chairperson Chief Morris, Puget Sound Fire Chief Schuldt, Renton Police Chief Caillier, Auburn Police Chief Krimmert, Vashon Fire (Fire Contract Rep) Chief Heitman, Renton RFA Chief Hwang, Federal Way Police Chief Thomas, Des Moines Police (Police Contract Rep) Chief Wittwer, Tukwila Fire Chief Drever, Tukwila Police Chief Coulson, Medic One
VISITORS:	Chief Schrimpsheer, Algona Police Chief Kiblinger, Black Diamond Police Kimberly Nuber, PSERN Project Director Sean Douglas, PSERN Project Manager
ABSENT:	Chief Padilla, Kent Police Chief Thompson, VRFA
VCC STAFF:	Lora Ueland, Executive Director Vonnie Mayer, Deputy Director Kristin Meitzler, Technical Services Manager Tatyana Bogush-Stakhov, Finance Manager Mary Sue Robey, Administrative Services Manager Evan Nelson, Training Manager Tracy Fitzgerald, Administrative Services Assistant Denese Moore, Supervisor II Sheryl Kowalczyk, Supervisor II Melinda Wilde, Supervisor I Gabby Ferreira, Public Records Specialist

Agenda Item: Welcome and Roll Call

Discussion: None.

- Chairperson Chief Morris called the meeting to order at 0930 hours.
- A quorum was established.
- Chairperson Morris noted a change in the agenda of no update from the King County E-911 Program Office.

Agenda Action Item: Approval of Meeting Minutes – Action Item

Discussion: As below.

Presenter: Chief Morris

- Chief Coulson moved to approve the February 24, 2022, meeting minutes.
 - Chief Wittwer seconded. Motion approved.
-

Agenda Item: Approval of Voucher and Payroll – Action Item

Presenter: Chief Schudt read claims check numbers 31655 through 31781 in the amount of \$1,601,142.24 for the period of 02/09/2022 through 04/16/2022. Electronic payments in the amount of \$865,164.15 for the period of 02/09/2022 through 03/23/2022 and payroll in the amount of \$1,952,256.26 for the period of 02/01/2022 through 03/31/2022.

- Chief Schudt moved to approve by reading the voucher and payroll information.
 - Chief Coulson seconded. Motion approved.
-

Agenda Item: Report from Chair.

Presenter: Chief Morris

- Chief Morris recognized Telecommunicator Week of April 10-16 and thanked VCC Call Receivers and Dispatchers for their professionalism.
 - Mary Sue Robey thanked the agencies for their support and comments on the electronic Kudos board and said a book was created from the board to share with employees.
-

Agenda Item: Report from any Member.

Discussion: None.

Agenda Item: PSERN Project Update.

Presenter: Deputy Division Director Kimberly Nuber

- Ms. Nuber noted David Mendel accepted an Interim CIO position and has distributed his duties out to colleagues.
 - Provided a PSERN project update, coverage testing update and schedule status.
 - Reminded agencies to report any newly purchased radios within the last year and to obtain flashcode information from the radio shop.
 - Updated Information is located at Psern.org
 - Direct project questions to psern-info@kingcounty.gov; Direct operator questions to PSERN-operator@kingcounty.gov
-

Agenda Item: Legislative Report.

Discussion: None

- No new information was shared with the group.
-

Agenda Item: Handling of 911 Hang-ups from Wireless Phone, VCC SOP 406 – Action Item

Presenter: Executive Director Ueland

- Review of SOP 406 – Monitoring Open Landlines
 - Current language requires the call receiver monitor an open line until police arrive which prevents them from answering incoming 911 calls.
 - The Patrol Commanders and VCC SOPAC committee recommended wireline open calls be treated like wireless calls eliminating the need for call receivers to stay on the line if nothing is heard and location is known.
 - Chief Heitman moved that SOP 406 be changed to reflect calls made to 911 from wireline phones in which no sound or voice is heard, the call taker will disconnect after entering an incident and re-call the number to determine the situation.
 - Chief Wittwer seconded. Motion approved.
-

Agenda Item: Executive Director Report.

Presenter: Executive Director Lora Ueland

- There were no questions or comments on the March monthly report included in the packet.
 - Thanked agencies for donating swag and participating in the electronic Kudos Board during Telecommunicator Week.
 - The preliminary draft 2023/24 budget will be presented to the Finance Committee in July. Director Ueland reminded agencies to advise her and their Finance Directors of any plans that would impact Valley Com.
 - 988 Implementation: Director Ueland is involved in the implementation through three efforts: State – Crisis Response Improvement Strategy (CRIS) sub-committee member; King County: Model Crisis Response Choreography Project; and developing a pilot project of crisis counselors co-locating at VCC.
 - WA APCO/NENA Chapter Awards: VCC was awarded the Team of the Year for the Tukwila Mall riots of March 31, 2020 and COII Jennifer Gildehaus was awarded the Telecommunicator of the Year 2021.
 - Director Ueland stated a preliminary investigation into a CAD replacement is being discussed internally due to many challenges and age of the current system. Priorities of the system include resilience, nimbleness to advancing technology, remote access and functionality.
-

Agenda Item: Zone 3 Ops Chiefs Report.

Discussion: Denese Moore, Supervisor II

- SKF&R registered a new Fire Boat with the Coast Guard as “Fireboat Zenith”. Zenith will be a saltwater response fire boat only and went live on April 18, 2022.
 - Denese recognized BC Brown from Puget Sound Fire on the outstanding job he did during a recent plane crash call in District 47’s area.
-

Agenda Item: Patrol Commander Report.

Presenter: Sheryl Kowalczyk, Supervisor II

- No additions outside of the approved changes to SOP 406 Monitoring Open Landlines. Information provided in the meeting packet.
-

Agenda Item: Good of the Order.

- Chief Callier thanked Director Ueland for sending Supervisor Lucinda Black to give an overview of VCC to his staff.
- Deputy Director Mayer congratulated Operations Manager Angee Bunk on receiving Employee of the Quarter.
- The next regular meeting of the Ops Board will be on June 23, 2022.

Meeting Adjourned at: 1026 hours

Minutes submitted by:



Tracy Fitzgerald, Administrative Services Assistant, VCC