



MEETING MINUTES

MEETING: VCC Administration Board Meeting
LOCATION: VCC Board Room – 27519 108th Ave SE Kent, WA 98030
DATE: Friday, November 1, 2019

MEMBERS: Mayor Backus, *City of Auburn*
Mayor Ralph, *City of Kent*
Mayor Ekberg, *City of Tukwila*
Mayor Ferrell, *City of Federal Way*
CEO Harrison, *Proxy for Mayor Law, City of Renton*

VISITORS: Chief Marshall, *Puget Sound Regional Fire Authority*
Chief Padilla, *City of Kent*
Chief Keller, *Medic One*
Derek Matheson, *CEO City of Kent*
Chief Crossen, *SKF&R*
Chief Pennington, *SKF&R*
Brian Scott, *Principal, BDS Planning*
Gabriel Silberblatt, *Project Manager, BDS Planning*

VCC STAFF: Lora Ueland, *Executive Director*
Tatyana Bogush-Stakhov, *Finance Manager*
Kristin Meitzler, *Technical Services Manager*
Angee Bunk, *Operations Manager*
Tracy Fitzgerald, *Administrative Services Assistant*

Welcome and Introductions. Chairperson Mayor Backus called the meeting to order at 1002 hours. Introductions were made around the room.

Report from Any Member. None.

Action Items. Mayor Ferrell moved to approve the minutes of the October 4th, 2019 meeting. Mayor Ralph seconded. Motion approved. CEO Harrison moved to approve the August and September vouchers. Mayor Ferrell seconded. Motion approved.

VCC Funding Model Task Force Recommendation. BDS Principal Brian Scott provided a presentation on the Task Force Funding Model recommendation and a financial impact analysis for each of the options. Mayor Ekberg motioned to approve Option A as discussed



with an amendment to continue to look at other options at a regular rotation. *Mayor Ferrell seconded. Motion approved.*

Mayor Backus and Director Ueland thanked the Funding Model Task Force members and everyone who was involved in the Task Force discussions.

VCC Governance. Discussion moved to the proposed governance adjustment that surfaced during the Funding Model Task Force discussions. *Mayor Ralph moved to approve the Ops Board recommendation to add three ex-officio, non-voting positions to the Administrative Board, one for each discipline of police, fire and EMS. Mayor Ferrell seconded. Motion approved.*

Report from the Operations Board. In Chief Hwang's absence, Executive Director Ueland reported the Ops Board met October 17th, 2019. A PSERN project update on in-building transition was provided and agencies were reminded the signed end user service level agreements must be received before equipment is exchanged.

Report from Executive Director.

Written Directive Report. There were no questions or concerns regarding the October Director's report included in the Administration Board meeting packet.

Artificial Intelligence. Seattle Fire is using Artificial Intelligence (AI) to assist in medical calls using CORTI out of Copenhagen. CORTI listens in on emergency calls and uses AI to help detect acute illnesses and recommends questions to assist the call receiver or dispatcher with response decisions. On November 4th, CORTI will present a demonstration to PSAP Directors at their monthly meeting.

PSERN Update. The transition of the dispatch centers has moved to February 2020. The Joint Board is working on the Operator ILA which will create the PSERN Operator. The Board is considering the option of the PSERN Operator contracting some or all services, including employees and the Executive Director. Director Ueland expressed concerns with contracting out the Executive Director as the stakeholders have consistently been told PSERN would be an independent, stand-alone entity. The potential of the Executive Director being a King County or City of Seattle employee who is contracted to PSERN may introduce doubt. The Administrative Board agreed with Director Ueland.

Litigation. The plaintiffs submitted a motion for Voluntary Dismissal of Remaining Claims and it was signed by the judge on October 14, 2019. Judge Ryan signed an order of judgement in favor of the Defendant on October 22, 2019. The plaintiff's counsel has stated they plan to appeal the decisions made earlier in the case and have until November 21, 2019 to do so.

Call Volume Stats. There were no questions on the call volume stats provided in the packet.



With no further business, Mayor Backus stated the next regular meeting will be held December 6th, 2019. The meeting was adjourned at 1114 hours.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tracy Fitzgerald".

Tracy Fitzgerald, Administrative Services Assistant

