



MEETING MINUTES

MEETING: VCC Administration Board Meeting
LOCATION: VCC Board Room – 27519 108th Ave SE Kent, WA 98030
DATE: Friday, September 13, 2019

MEMBERS: Mayor Backus, *City of Auburn*
Mayor Ferrell, *City of Federal Way*
Mayor Ekberg, *City of Tukwila*
Deputy Chief Jon Schuldt, *Proxy for Mayor Law, City of Renton*
CEO Derek Matheson, *Proxy for Mayor Ralph, City of Kent*

VISITORS: Chief Morris, Puget Sound Regional Fire Authority

VCC STAFF: Lora Ueland, *Executive Director*
Tatyana Bogush-Stakhov, *Finance Manager*
Kristin Meitzler, *Technical Services Manager*
Mary Sue Robey, *Administrative Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*

Welcome and Introductions. Chairperson Mayor Backus called the meeting to order at 1002 hours following the Development Authority meeting and introductions.

Report from Any Member. Mayor Ekberg stated the City of Tukwila is creating coins to honor Veteran employees and would like to include Valley Com employee Veterans. Director Ueland will email a list of VCC Veterans.

Report from the Operations Board. In Chief Hwang's absence, Executive Director Ueland reported the Ops Board met August 22nd, 2019. The Ops Board moved to approve moving forward with Phase I of the ESRI project which will create an incident map and operational dashboard for VCC and agencies.

Chief Morris added the Ops Board discussed the PSERN transition and the impacts of in-building coverage.

Report from Executive Director. There were no questions or concerns regarding the September Director's report included in the Administration Board meeting packet.

Recognition. Director Ueland read a letter of appreciation from Des Moines Police Sergeant Dan Lindstrom. Sergeant Lindstrom commended VCC Dispatcher Donna Bourne for



handling a complex call in a calm and controlled manner and her ability to offer resources before being requested. He thanked her for going above and beyond on this call.

Labor Topics. Valley Com has resolved the 38 grievances with VCCEA and will not be going to arbitration as reported last month. Contract negotiations with VCCEA continue.

VCC Personnel. On September 9, 2019 a class of 9 call receivers started. The overtime continues to be heavy due in part to PSERN radio training and testing of the CAD build that will deploy next week. A class of 5 will start dispatch training in October.

State 911 Study. Director Ueland will participate in an Operations Workgroup convened by the State 911 Office. The goal is to define the current state of 911 operations statewide and identify future operational needs. The findings will directly influence recommendations that will be presented to the Legislature.

Call Stats. The call stats were included in the packet. There has been an increase in valid Text-to-911 calls in the last two months.

Action Items by Consent. *Mayor Ferrell moved to approve the minutes from the August 2nd, 2019 meeting. Mayor Ekberg seconded. Motion approved. Mayor Ekberg moved to approve the August vouchers. Mayor Ferrell seconded. Motion approved.*

2020 Budget Adjustment. Finance Manager Tatyana Bogush-Stakhov distributed a handout on the 2020 budget adjustment. *Mayor Ekberg moved to approve the amendment to increase the 2019-2020 budget as presented. Mayor Ferrell seconded. Motion approved.*

With no further business, Mayor Backus stated the next regular meeting will be held October 4th, 2019. The meeting was adjourned at 1021 hours.

Respectfully submitted,



Tracy Fitzgerald,
Administrative Services Assistant

