



MEETING MINUTES

MEETING: VCC Administration Board Meeting
LOCATION: VCC Board Room – 27519 108th Ave SE Kent, WA 98030
DATE: Friday, June 7, 2019

MEMBERS: Mayor Backus, *City of Auburn*
Mayor Ferrell, *City of Federal Way*
Mayor Ekberg, *City of Tukwila*
Mayor Law, *City of Renton*
Mayor Ralph, *City of Kent*

VISITORS: Tom Brubaker, *VCC Attorney*
Shannon Phillips, *Summit Law Group*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Angee Bunk, *Operations Manager*
Kristin Meitzler, *Technical Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Mary Sue Robey, *Administrative Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*

Welcome and Introductions. Chairperson Mayor Backus called the meeting to order at 1003 hours. Introductions were made around the room.

Report from Any Member. None.

Report from the Operations Board. Executive Director Ueland reported the Ops Board May meeting was canceled.

Report from Executive Director. There were no questions or concerns regarding the Director's report included in the Administration Board meeting packet.

Recognition. Executive Director Ueland congratulated VCC Finance Manager Tatyana Bogush-Stakhov for receiving the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for its 2019/2020 biannual budget. This award is the highest form of recognition in governmental budgeting through the GFOA.



Executive Director Ueland recognized Dispatcher Marean Dussert for her 40 years of continuous and dedicated service to Valley Com.

Director Ueland recognized COI Lorrie Broming for her outstanding work on a recent carjack call. COI Broming provided fast dispatch and a very detailed description of the vehicle and suspect which resulted in a quick auto recovery and officer safety.

Deputy Director Mayer presented Executive Director Ueland with an award for her 25 years of service at Valley Com.

Strategic Plan Update. Executive Director Ueland provided a brief update on the Strategic Plan progress since last quarter including the increased involvement of employees outside of the com room including Community Information Day and recruitment workshops as well as the activities the Recognition and Wellness committees have hosted. The Strategic Plan is a guiding document in all areas.

Funding Model Task Force. The Fire Focus Group met on May 29, 2019. The Police Group will meet on June 10, 2019 and the next funding model task force meeting will be on June 14, 2019. The main discussion of concern is from the Regional Fire Authorities' governance and exclusion from the Task Force.

PSERN ILA. Attorney Brubaker provided an overview of the PSERN ILA draft sent to the City Attorneys. The PSERN Operator will own and operate the PSERN project. The end goal is to have 12 legislative bodies accept the Operator ILA.

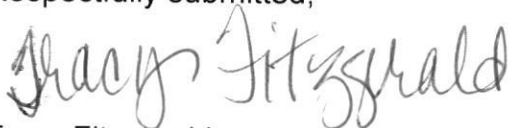
CAD Update. Director Ueland has concerns with Tiburon's ability to develop the system and adapt to the changing needs of the customer and would like to gather information on options other vendors may offer and report back to the Administration Board.

Action Items by Consent. *Mayor Law moved to approve the minutes from the May 3rd, 2019 meeting. Mayor Ralph seconded. Motion approved.*

Executive Session. At 1059 hours, Mayor Backus requested the Board move into Executive Session for no longer than 45 minutes under RCW 42.30.110(1)(i) for the purpose of discussing litigation. Attorney Shannon Phillips and VCC Attorney Tom Brubaker remained in the room for the Executive Session.

With no further business, Mayor Backus stated the next regular meeting will be held June 7th, 2019. The meeting was adjourned at 1130 hours.

Respectfully submitted,



Tracy Fitzgerald,
Administrative Services Assistant

