



MEETING MINUTES

MEETING: VCC Administration Board Meeting
LOCATION: VCC Board Room – 27519 108th Ave SE Kent, WA 98030
DATE: Friday, May 3, 2019

MEMBERS: Mayor Backus, *City of Auburn*
Mayor Ferrell, *City of Federal Way*
Mayor Ekberg, *City of Tukwila*
City Manager Harrison, *Proxy for Mayor Law, City of Renton*

ABSENT: Mayor Ralph, *City of Kent*

VISITORS: Deb Flewelling, *Government Relations, KC-E911 Program*
Chief Wittwer, *Tukwila Fire*

VCC STAFF: Lora Ueland, *Executive Director*
Evan Nelson, *Training Manager*
Kristin Meitzler, *Technical Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*

Welcome and Introductions. Chairperson Mayor Backus called the meeting to order at 1001 hours. Introductions were made around the room.

Report from Any Member. None.

Report from the Operations Board. Executive Director Ueland reported the Ops Board met April 25th, 2019.

Report from Executive Director.

Call Volume Statistics. Executive Director Ueland asked if there were any questions regarding the call volume statistics included in the meeting packet. There were no questions or concerns.

Executive Director's Report. There were no questions or concerns regarding the Director's report included in the Administration Board meeting packet.



Recognition. Executive Director Ueland reported Valley Com employees elected Dispatcher Hank Anthony as Employee of the Quarter based on criteria set during the strategic plan. Hank has 29 dedicated years with Valley Com and demonstrates Compassion, Reliability and Teamwork.

Director Ueland read a letter from a citizen writing to the Call Receiver who provided pre-arrival CPR instruction which ultimately saved her husbands life.

At the April Ops Board meeting, Director Ueland encouraged agencies to let her know if they are recognizing a citizen or an employee for life-saving events. Valley Com would like to give recognition to the Call Receiver or Dispatcher included in the incident if possible.

UBER/911 Texting. VCC started using Rapid Lite in February 2019. Rapid Lite partners with Rapid SOS and is a secured web-based program that gives a more detailed location than cell phone companies.

PSAP. Director Ueland briefed the Administrative Board on recent RAGB activity.

Action Items by Consent. *Mayor Ferrell moved to approve the minutes from the February 1st, 2019 meeting. Mayor Ekberg seconded. Motion approved.*

Mayor Ekberg moved to approve the February, March and April vouchers. Mayor Ferrell seconded. Motion approved.

The Development Authority meeting was moved to June 7th, 2019.

With no further business, Mayor Backus stated the next regular meeting will be held June 7th, 2019. The meeting was adjourned at 1026 hours.

Respectfully submitted,



Tracy Fitzgerald,
Administrative Services Assistant

