



MEETING AGENDA

MEETING: Valley Communications Center (VCC) Administration Board
LOCATION: VCC Board Room – 27519 108th Ave SE, Kent WA
DATE & TIME: Friday, November 3, 2017 at 1000 hours

If an item below is bolded, related documents follow the agenda

1. Welcome and Introduction
2. Report from any Member
3. Report from Operations Board
4. Report from Executive Director
 - a. **Stats**
 - b. KCIA Update
5. VCC Strategic Plan Discussion
6. Action Items – By consent
 - a. **Meeting Minutes Approval from the September 8th, 2017 meeting**
 - b. **Voucher & Payroll Approval**
7. Next regular scheduled Admin Board – December 1st, 2017
8. Adjourn





MEETING MINUTES

MEETING: VCC Administration Board Meeting
LOCATION: VCC Board Room – 27519 108th Ave SE Kent, WA 98030
DATE: Friday, September 8, 2017

MEMBERS: Mayor Ferrell, *City of Federal Way*
Mayor Cooke, *City of Kent*
Mayor Law, *City of Renton*
Mayor Ekberg, *City of Tukwila*
Mayor Backus, *City of Auburn*

VISITORS: Shannon Phillips, *Summit Law*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Deputy Director*
Sean Morrow, *Human Resources Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Mary Sue Robey, *Administrative Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*

Welcome and Introductions. Chairperson Mayor Ferrell called the meeting to order at 1000 hours.

Report from Any Member. None.

Report from Ops Board. In Chief Church's absence, Executive Director Ueland reported the Ops Board met August 24th. One Net representative Michael Marusich attended and provided a presentation on FirstNet which was positively received by the Ops Board.

Report from Executive Director.

Executive Director Ueland thanked Mayors Ekberg, Cooke and Law for attending VCC's 40 year celebration wrap up.

Stats. Deputy Director Mayer provided an overview of the 2017 Dispatched Calls for Service stats included in the Admin Board packet.

KCIA Update. The airport is still on track for December 5 implementation. The majority of the airport calls are minor fuel spills with some EMS calls. Deputy Director Mayer is projecting this implementation will not be a big impact on VCC operations.



VCC Strategic Plan Update. A 5-person steering committee was identified from the Ops Board to help guide the VCC strategic planning process. Director Ueland provided a high-level schedule which includes scoping, planning and implementation and will be complete by the end of 2018.

E-911 Strategic Plan Update. The Governance, Finance and Task force have submitted their final reports. The Management Team is incorporating their information into the final plan for review and action from the Planning Group. Executive Director Ueland provided a brief overview of each committee's report. The Leadership Group will meet September 29, 2017.

PSERN. The Joint Board Meeting was August 24, 2017. The re-baselined schedule is expected to be ready in October. The dates on the Executive schedule have been frozen until the re-baselining is complete. The Port of Seattle attended the August meeting and is exploring joining PSERN in lieu of upgrading their existing Motorola system. A decision is expected in October.

Action Item:

Budget Adjustment. *Mayor Law moved to accept the Mid-Biennial Budget Review and Modification as read by Finance Manager Bogush-Stakhov. Mayor Backus seconded. Motion passed.*

Action Items by Consent. *Mayor Backus moved to accept the minutes from the July 7, 2017 meeting and voucher approval, and the Resolutions Repeal and Approve. Mayor Law seconded. Motion passed.*

Executive Session – Discuss Litigation. At 1021 hours, Mayor Ferrell requested the Board to move into Executive Session for 45 minutes under RCW 42.30.110(1)(i) for the purpose of discussing litigation. Attorney Shannon Phillips remained in the room for the Executive Session.

At 1106 the Board requested a 5 minute extension of the Executive Session.

At 1108 Mayor Ferrell convened the general meeting.

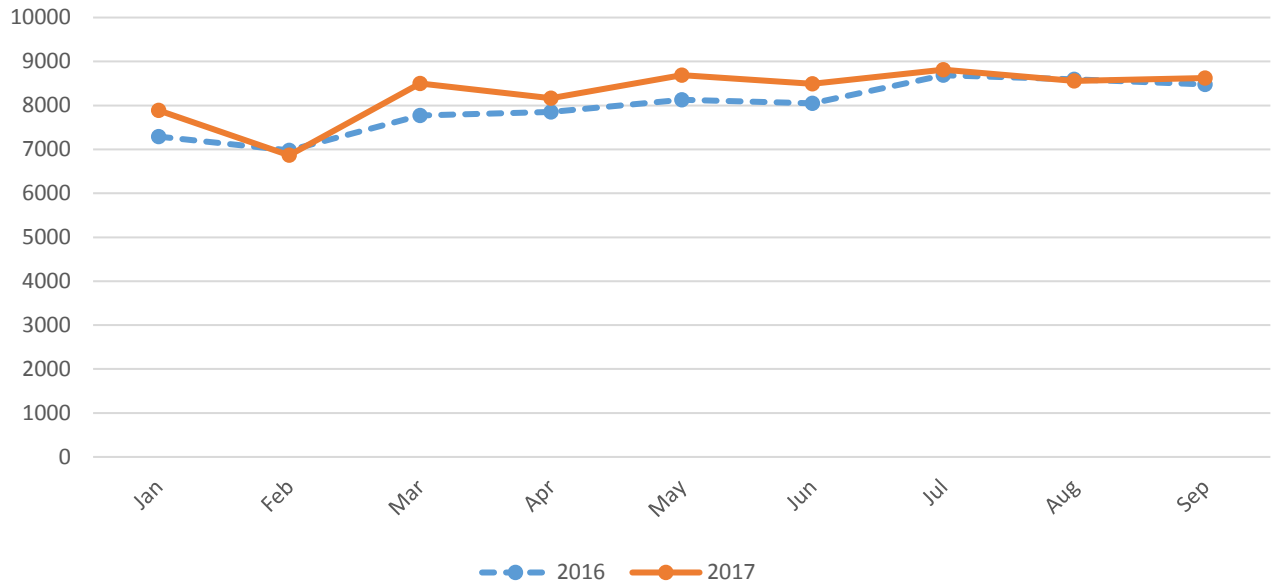
With no further business, Mayor Ferrell stated the next regular meeting is scheduled for Friday, October 6, 2017 at 1000 and adjourned the meeting at 1109.

Respectfully submitted,

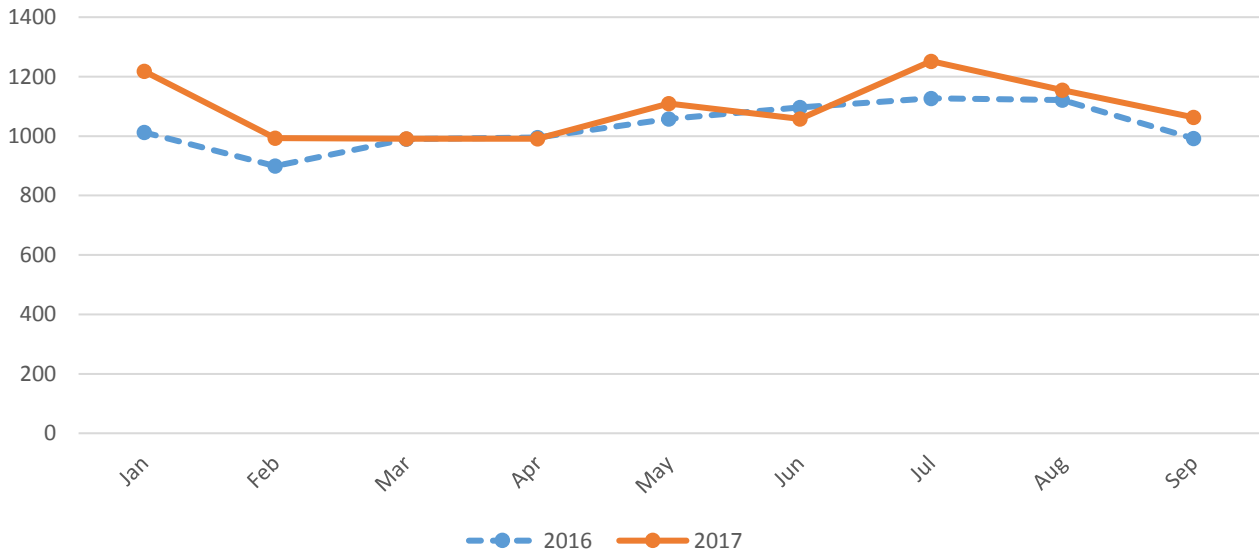
Tracy Fitzgerald,
Administrative Services Assistant



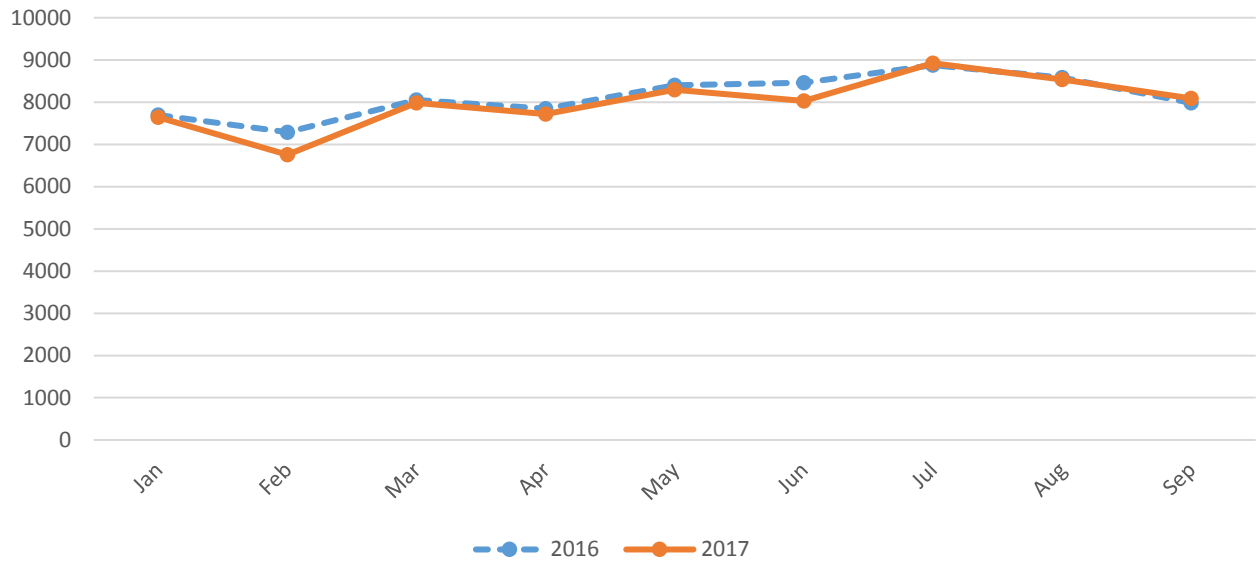
Auburn Police - Dispatched Calls For Service



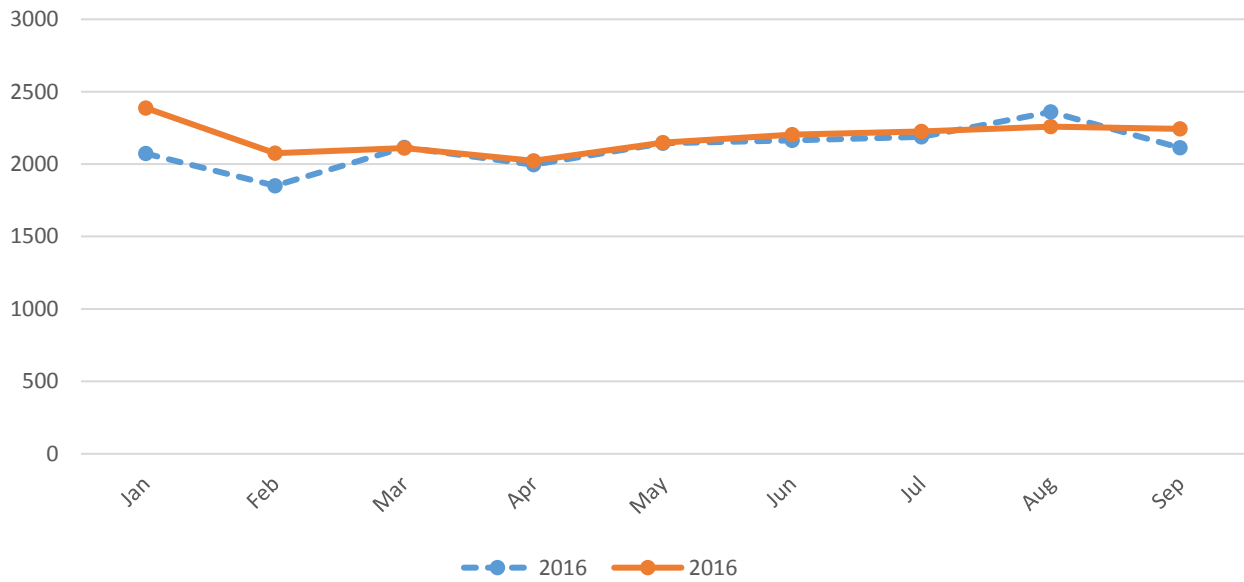
Valley Regional Fire Authority- Dispatched Calls For Service



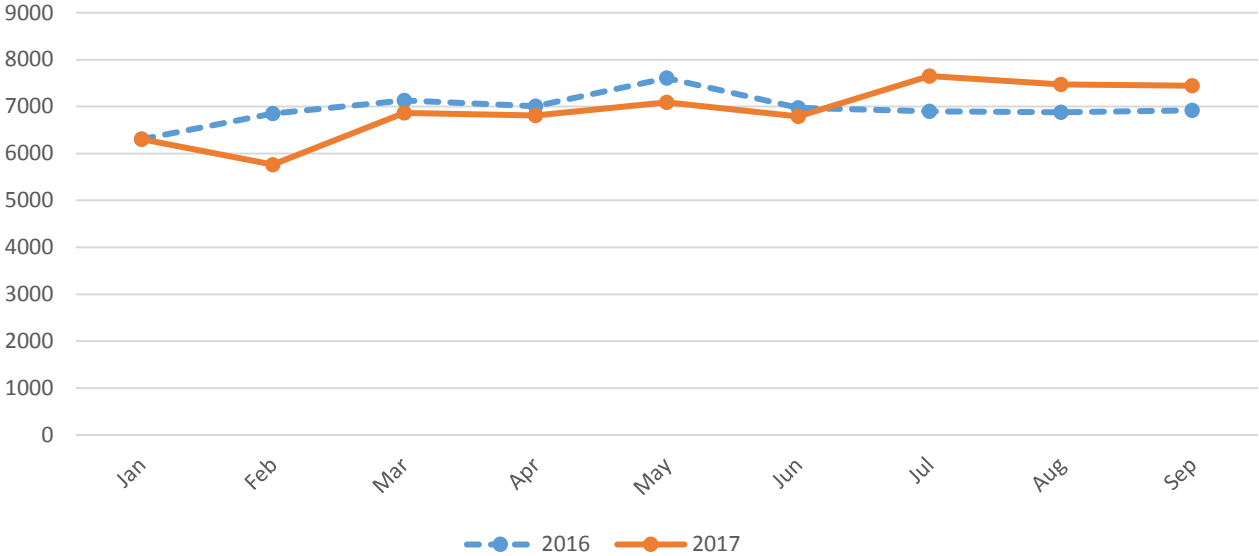
Kent Police- Dispatched Calls for Service



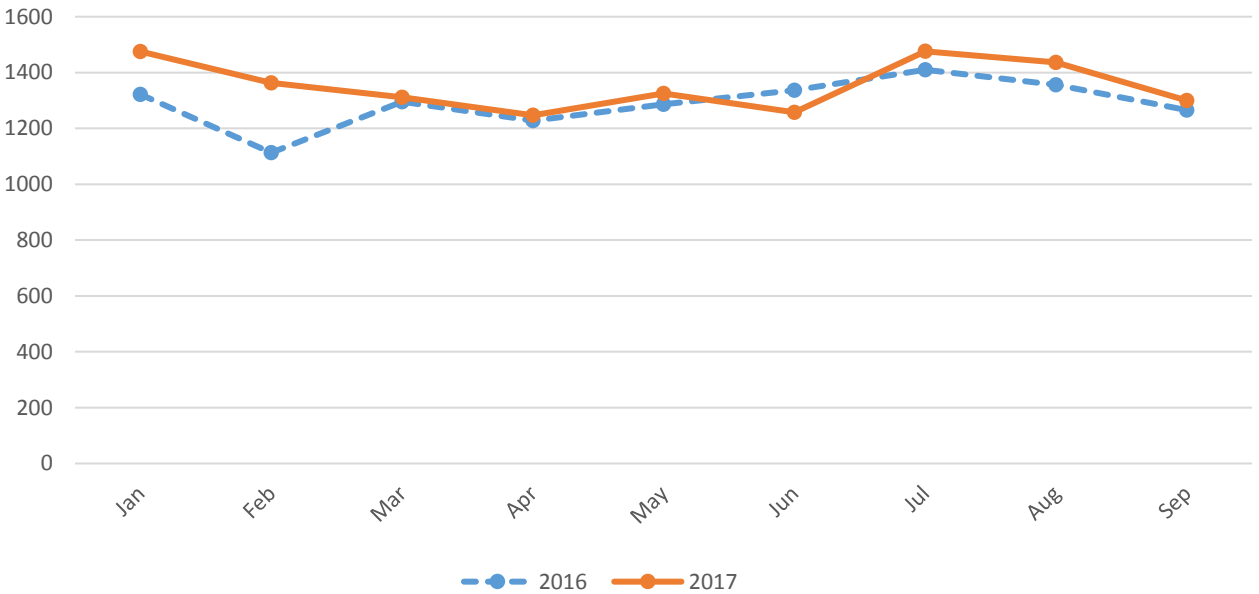
Puget Sound Regional Fire Authority- Dispatched Calls For Service



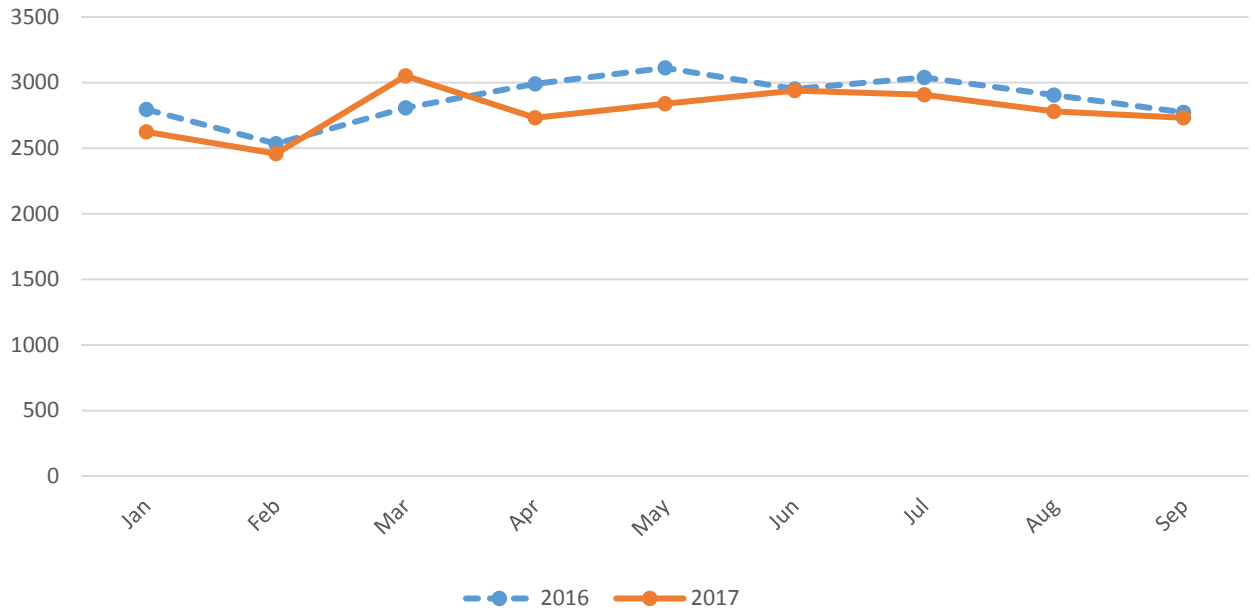
Renton Police- Dispatched Calls for Service



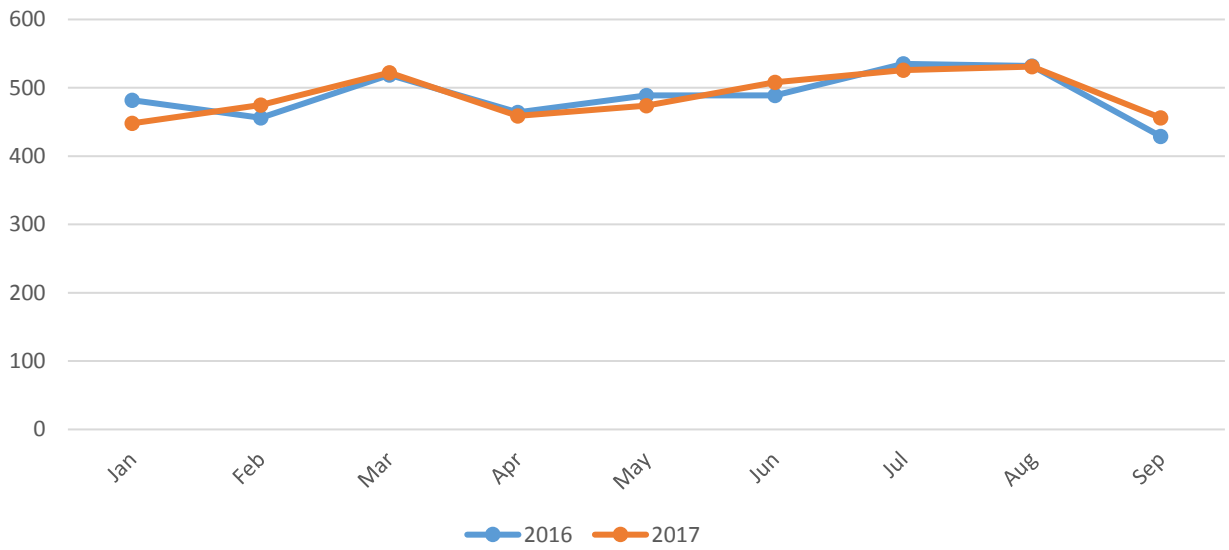
Renton Regional Fire Authority- Dispatched Calls For Service



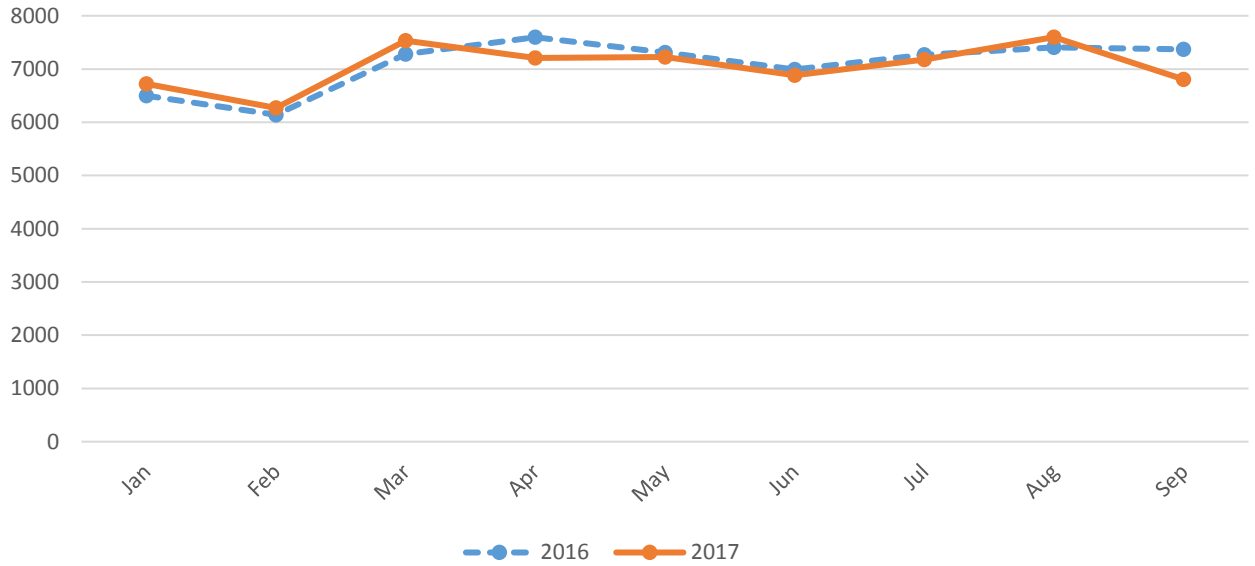
Tukwila Police- Dispatched Calls for Service



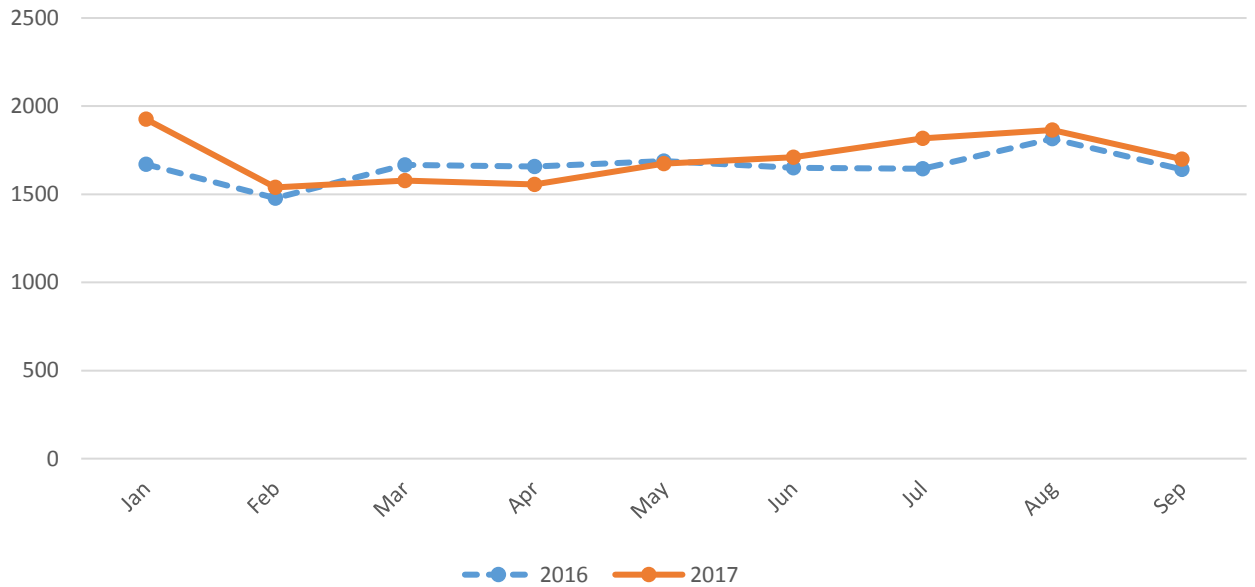
Tukwila Fire- Dispatched Calls for Service



Federal Way Police - Dispatched Calls for Service



South King Fire and Rescue - Dispatched Calls For Service



2016-2017 Dispatched Calls for Service vs. Total Incoming 911 & 10 Digit Phone Calls

