



## MEETING MINUTES

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MEETING: Valley Communications Center (VCC) Operating Board  
LOCATION: VCC Board Room  
DATE: Thursday, October 16, 2014

MEMBERS: Chief Peterson, *Renton Fire*  
Chief Lee, *Auburn Police*  
Chief Church, *South King Fire & Rescue*  
Administrator Robertson, *VRFA*  
Chief Doerflinger, *KCFD #43 (Contract Fire Agency Rep)*  
Chief Delgado, *Des Moines Police (Contract Police Rep)*

ABSENT: Chair - Chief Thomas, *Kent Police*  
Chief Hwang, *Federal Way Police*  
Chief Milosevich, *Renton Police*  
Chief Schneider, *Kent Fire Department RFA*  
Chief Villa, *Tukwila Police*  
Chief Flores, *Tukwila Fire*

VISITORS: Deputy Chief Linton, *Tukwila Police*  
Cmndr. Arbuthnot, *Federal Way Police*  
Michele Plorde, *KC Medic One*  
MSO Herbert, *KC Medic One*  
Chief Barlow, *Mountain View Fire & Rescue*

VCC STAFF: Lora Ueland, *Executive Director*  
Mary Sue Robey, *Administrative Services Manager*  
Vonnie Mayer, *Operations Manager*  
Kristin Meitzler, *IT Manager*  
Brian Powell, *CAD System Administrator*  
Tatyana Bogush-Stakhov, *Finance Manager*  
Angee Bunk, *Supervisor II*  
Yvonne Carlsay, *Training Manager*

**Welcome and Introductions.** In the absence of Chair Chief Thomas, Vice Chair Chief Church called the meeting to order at 9:32AM welcoming all. Introductions were made around the room.

**Additions/Changes to Agenda.** None



**Report from Chair.** Chief Church announced there will be a meeting held October 30th at Station 67 in Des Moines at 6:30PM. Discussion concerning PSERN funding with representatives of PSERN and the KC Fire Chiefs will be the topic.

**Report from any Member.** None.

**Report from Director.** Director Ueland reported:

**PSERN.** Valley Com will not be a signing party on either ILA's being proposed but is helping with drafting of the ILA's as well as the city attorneys from the VCC owner cities, which are almost complete. The first ILA includes procurement and implementation – including the rate model; state the intent to create a non-profit agency to own and operate; and name conditions for automatic transfer of the system ownership from King County to non-profit.

The second ILA – will be the Operations. Discussion on the rate model is still under discussion with the Steering Committee, rates will increase from today's rates; Valley Com will be a contract agency, paying for use on the system; Coverage will increase as will sites. Final rates will not be known until negotiations are complete and the final system design is determined.

**PSAP.** PSAP Directors continue to have frustration with the continued lack of progress and answers. A letter was delivered to King County Council with requests of the following: Financial audit of E-911 with Council involvement; Technical audit with Council involvement; Development of a true collaborative process; and explanation of the fluctuation of the financials from no reductions in 2015 -16 to a \$2.2 million deficit to a \$5.8 million deficit to a \$8.9 million deficit to a \$11.1 million deficit and now back to zero deficit.

**2015-2016 Budget.** 2015-16 Budget – The biennial budget was unanimously approved by the Administration Board on September 5th. The rate for contract agencies for 2015 will be set at \$40.65 per call for service and the owner rate will be \$36.30 per call for service. Radio rates will be a fixed rate of \$4.79 plus airtime calculations, based on April to April radio counts and airtime usage. Call volumes will be calculated on July 2014 to June 2015 numbers. Appendix A to the contracts will be sent out.

**Citizens Academy.** Training Manager Yvonne Carslay reported on the recent Citizens Academy stating there had not been one in nearly a year and half due to the CAD implementation. Communication Training Officers (CTO's) presented the 1 day academy very professionally. One attendee commented they all deserved a raise and was very impressed with their knowledge.

**CAD.** Brian Powell reported a few old issues have been resolved although still working on a few patches on new events. He hopes to begin the 60 day acceptance by end of year. Executive Director Ueland thanked Brian for all his work and VRFA for their help.



**Minutes.** *Chief Peterson moved to approve the meeting minutes of July 24, 2014. Chief Lee seconded. Motion passed.*

**Voucher and Payroll Approval.** *Chief Lee moved to approve claims check numbers 25148 through 25422 in the amount of \$660,163.29 for the period 07/15/14 to 10/10/14.*

*EPAY numbers 14-105 through 14-148 in the amount of \$926,813.57 for the period 07/11/14 through 09/30/14.*

*Payroll in the amount of \$2,134,041.08 for the period 07/01/14 to 09/30/14. Administrator Robertson seconded. Motion passed.*

*Next scheduled meeting of the Operating Board will be on December 4, 2014 at 0930.*

*With no further business, Vice Chairperson Church adjourned the meeting at 1006 hours.*

Respectfully Submitted,  
Mary Sue Robey  
Administrative Services Manager

