



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, January 23, 2014

MEMBERS: Chair - Chief Thomas, *Kent Police*
Chief Hwang, *Federal Way Police*
Chief Lee, *Auburn Police*
Chief Peterson, *Renton Fire*
Chief Milosevich, *Renton Police*
Chief Doerflinger, *KCFD #43 (Contract Fire Agency Rep)*
Chief Church, *South King Fire & Rescue*
Administrator Robertson, *VRFA*
Acting Chief Flores, *Tukwila Fire*
Chief Delgado, *Des Moines Police (Contract Police Rep)*

ABSENT: Chief Schneider, *Kent Fire Department RFA*
Chief Villa, *Tukwila Police*

VISITORS: MSO Overland, *Medic One*
Assistant Chief Olson
Michele Plorde, *KCEMS*
Tony Minor, *King County*
Hank Krajewski, *King County*

VCC STAFF: Lora Ueland, *Executive Director*
Mary Sue Robey, *Administrative Services Manager*
Vonnie Mayer, *Operations Manager*
Kristin Meitzler, *IT Manager*
Brian Powell, *CAD System Administrator*
Don Pederson, *Call Receiver*
Angee Bunk, *Supervisor II*
Tatyana Bogush-Stakhov, *Finance Manager*

Welcome and Introductions. Chairperson Chief Thomas welcomed everyone and called the meeting to order at 0931 hours. Introductions were made around the room.

Additions/Changes to Agenda. None

Recognition. Director Ueland recognized Call Receiver, Don Pederson as Employee of the 4th Quarter.



Report from Chair. None.

Report from any Member. None.

Report from Director. Director Ueland announced Human Resources Manager Cesar Figueroa gave his resignation, effective January 24th. She is aggressively recruiting a replacement, an HR Temp will be hired until position is filled. Also, the Payroll and Accounting Specialist has been moved into a Benefits position and recruitment for a temporary P&A Specialist has begun. In the 2015 budget there will be most likely a request for a Benefits FTE.

The TRIS report that was sent out in the meeting packet sparked light discussion. Mainly questioning the cost of the radio work ranging from \$100 - \$800. King County explained depending on the type of radio and the work that would need to be done would constitute the price. Could not give a ball park per radio as each agency will vary. Director Ueland encouraged agencies to consider adopting the policy moving forward.

CAD. Steering committee met today. The CAD go live date is on schedule for March 18th at 4:00 AM. All training will be completed by March 11th with a freeze thereafter. Questions on training dates, contact Sheryl Kowalczyk. For password resets and training questions call 253.372.1504.

PSAP Consolidation. Meetings continue at a rate of two to three times per month. Working on finances and looking at what the issues are that need to be solved.

PSERN. The briefing paper Director Ueland submitted electronically to the Ops Board drew no questions. Director Ueland and Mayor Haggerton continue to meet monthly with other executives from around the county.

Minutes. *Administrator Robertson moved to approve the meeting minutes of December 5, 2013. Chief Milosevich seconded. Motion passed.*

Voucher and Payroll Approval. *Chief Hwang moved to approve claim check numbers 24597 through 24721 in the amount of \$702,641.30 for the period 12/01/13 to 01/15/14. EPAY numbers 13-173 through 14-8 in the amount of \$526,222.18 for the period 11/28/13 through 01/17/2014. Payroll in the amount of \$1,097,885.03 for the period 11/16/13 to 12/31/2013. Administrator Robertson seconded. Motion passed.*

Chief Peterson moved to elect Chief Church as the Vice Chair for 2014 & 2015 and become Ops Board Chair 2016 & 2017. Chief Hwang seconded. Motion passed.

Chief Lee was selected to take over for Chief Wilson on the Finance Committee and will report on vouchers moving forward.

Next scheduled meeting of the Operating Board will be on February 27, 2014 at 0930.



With no further business, Chairperson Thomas adjourned the meeting at 0954 hours.

Respectfully Submitted,
Mary Sue Robey
Administrative Services Manager

