



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, June 27, 2013

MEMBERS: Chair - Chief Peterson, *Renton Fire*
Chief Milosevich, *Renton Police*
Chief Wilson, *Federal Way Police*
Chief Schneider, *Kent Fire Department RFA*
Administrator Robertson, *VRFA*
Chief Doerflinger, *KCFD #43 (Contract Fire Agency Rep)*

ABSENT: Chief Church, *South King Fire & Rescue*
Chief Villa, *Tukwila Police*
Chief Delgado, *Des Moines Police (Contract Police Rep)*
Chief Lee, *Auburn Police*
Chief Thomas, *Kent Police*
Chief Olivas, *Tukwila Fire*

VISITORS: Chief Chubb *KCFD #20*
MSO Overland, *Medic One*
Commander Pierson, *Auburn PD*
DC Plumlee, *South King Fire & Rescue*
Commander Mitchell, *Tukwila Police*
Chief Barlow, *KCFD #44*
Joe Piksa, *Motorola*
Andy Gildehaus

VCC STAFF: Vonnie Mayer, *Operations Manager*
Yvonne Carslay, *Training Manager*
Mary Sue Robey, *Administrative Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Sheryl Kowalczyk, *Supervisor II*
Justina Hanquet, *Training Assistant*
Jennifer Gildehaus, *Dispatcher*

Welcome and Introductions. Chairperson Chief Peterson, welcomed everyone and called the meeting to order at 0931 hours. Introductions were made around the room.

Minutes. The Minutes from the April 25, 2013 meeting were approved.



Recognition. Operations Manager recognized Dispatcher Jennifer Gildehaus for 25 years of continuous and dedicated service to Valley Communications. Jennifer was also recognized along with others for their participation in receiving the APCO State Team of the Year Award at the State APCO conference.

Report from Chair. Chief Peterson announced Director Ueland was on much deserved vacation in Maui but still working remotely.

Report from any Member: No report.

CAD. Brian Powell reported:

- Tiburon is creating the revised schedule for the March 18, 2014 tentative cutover.
- The PRC reboot on 6/26 was completed flawlessly in 20 minutes, resolving slow down issues on CAD. Stability looks good, VCC is opting not to replace servers at this time. PRC will continue maintenance through 2014.
- Steering Committee meeting start time will change to 8:30 AM effective next meeting.

Report from Director. On behalf of Director Ueland, Operations Manager Mayer reported:

- The State budget raided funds from the E9-1-1. 12% of Valley Com's budget comes from comes from this budget.
- Smart 911 infrastructure is in place and ready to go. Waiting on County for the final policy to be completed.
- The Yes Fair was a bigger success than anticipated. Thank you to all who participated especially Renton Police and Fire. A short video of the event was shown.
- Valley Com plans to phase in 7 digit non emergency lines for each city beginning in September. The cost is estimated to be \$3500.00 per year.
- The PSERN has released the RFP for the new radio system. Director Ueland is very involved in the process.
- Resolution #114 - 2013 Budget Adjustment was approved at the last VCC Administration Board meeting.
- A meeting of the city Finance Directors will be held on July 14th to discuss the 2014 VCC Budget. the Budget will be brought to this Board at the August meeting.

Voucher and payroll approval. *Chief Wilson moved to approve claim check numbers 24008 through 24147 in the amount of \$477,555.69 for the period 04/25/13 to 06/11/13, voided check numbers 23974, 24028, 24046 23057 & 24092. EPAY numbers 13-61 through 13-92 in the amount of \$514,90.43 for the period 04/23/13 through 06/25/13. Payroll in the amount of \$1,386,166.83 for the period 04/16/13 to 06/15/13. Administrator Robinson seconded. Motion passed.*

With no further business, Chairperson Peterson adjourned the meeting at 0952 hours.

Respectfully Submitted,
Mary Sue Robey, Administrative Services Manager

