



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, January 24, 2013

MEMBERS: Chief Thomas, *Kent Police*
Chief Doerflinger, *KCFD #43 (Contract Fire Agency Rep)*
Chief Schneider, *Kent Fire Department RFA*
Chief Lee, *Auburn Police*
Administrator Robertson, *Valley Regional Fire Authority*

ABSENT: Chair - Chief Peterson, *Renton Fire*
Chief Wilson, *Federal Way Police*
Chief Church, *South King Fire & Rescue*
Chief Villa, *Tukwila Police*
Chief Milosevich, *Renton Police*
Chief McGehee, *Algona Police (Contract Police Rep)*
Chief Olivas, *Tukwila Fire*

VISITORS: Chief Delgado, *Des Moines Police*
Assistant Chief Barlow, *KCFD #44*
MSO Overland, *Medic One*
MSA Herbert, *Medic One*
Deputy Chief Pennington, *South King Fire*
Commander Karlewicz, *Renton PD*
Commander Mitchell, *Tukwila PD*
Cathy Schrock, *Federal Way PD*
Assistant Chief Flores, *Tukwila PD*
Mickey Eisenberg, *KC EMS*
James Fogarty, *KC EMS*
Capt O'Hern, *Kent Fire*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Operations Manager*
Kristin Meitzler, *Technical Systems Manager*
Justina Hanquet, *Training Assistant*
Mary Sue Robey, *Administrative Services Manager*
Tatyana Bogush-Stakhov, *Finance Manager*



VCC STAFF

Continued:

Angee Iyall, *Supervisor I*
Denese Moore, *Supervisor I*
Cassie Salwey, *Public Records Specialist*
Cesar Figueroa, *HR Manager*

Welcome and Introductions. In the absence of Chairperson Chief Peterson, Vice Chairperson Thomas welcomed everyone and called the meeting to order at 0931 hours. Introductions were made around the room.

Minutes. The Minutes from the December 13, 2012 meeting were approved.

Recognition. Director Ueland recognized Supervisor I Angee Iyall for 15 years of service and Supervisor I Denese Moore for Employee of the 4th Qtr 2012.

Report from Chair. No report.

Report from any Member: No report.

Report from Director. Director Ueland reported:

- King County Radio Replacement - The name for the system is Puget Sound Emergency Radio Network. Met on January 23rd where Sparling Consultants stated they are preparing their 1st deliverable, reviewing the RFP's. They were 70% done at time of meeting.
- PSAP Consolidation - Geo-Comm is expected to respond to the 111 issues reported in their initial report this week. They suggested Enumclaw join Valley Com and King County merge with NORCOM. Once the report is delivered the steering committee will meet to review contents. When the report is accepted, a facilitator will be hired to navigate implementation decisions. Payment will be made when the final report is delivered and agreed upon.
- Third Party Smart Phone Applications - Intrado has introduced an application called 911 Link. It uses a relay center that citizens can text to and then the relay center contacts the PSAP via their Admin line. There are issues with this, one being Admin lines are not staffed 24/7, delaying a response. Another is false marketing. The E-911 Office will be aggressive, raising this issue with the Attorney General's Office.
- Smart 911 - A 3rd party service that has contracted with E-911, allowing the deaf community to communicate by text with the PSAP. Should see press soon, please encourage use of this service for the deaf and hard of hearing community.
- Valley Com is partnering with area com centers to sponsor a Youth Education & Safety Fair (Y.E.S) with the goal of promoting attention to issues impacting the safety of children in the community. Looking for sponsors at any level including the 4500 to \$2500 level; Stewart Title has confirmed sponsorship at the \$1500 level. The committee will be looking for agency involvement - displays, demos, literature, etc.
- CAD/RMS Project - The project has been delayed by Tiburon due to the map. however, VCC is continuing efforts towards a successful implementation. Tiburon notified Valley Com of a new CEO, Jon Huberman with whom discussions have been



established. Tiburon will be on site the last week of January while the latest map deliverable is tested. To ensure strong communication names from the following agencies are still outstanding for the CAD Agency Implementation Teams:

Tukwila Fire; Medic One; SeaTac Fire; Tukwila PD; Des Moines PD; Pacific PD; and Algona PD

- Paging - The Rolling Hills license has been approved, but have not received official notification. The equipment for Squak Mountain that was delayed has arrived; tower crew is being scheduled and equipment staged. As soon as dates for the cut over are finalized, notice will be sent out. There have been various problems with station alert devices from fire stations. As issues arise please send issues to support@valleycom.org (e-mail) for resolution.
- Radio Rebanding - Over 30% of subscribers have been completed. Issues are beginning to arise with agencies canceling appointments at the last minute, impacting the schedule. Please reinforce personnel of the importance of keeping appointments to achieve an on time completion.

Director Ueland gave a strategic plan update reporting progress made on goals in the last six months.

Justina Hanquet and Captain O'Hern presented the approximate 20 minute Valley Com informational video that will be used for recruitment and educating the public in a multitude of settings, including the city's public channels.

Voucher and payroll approval. *Kathy Schrock moved* to approve claim check numbers 23660 through 23745 in the amount of \$314,490.68 for the period 10/12/13/12 to 01/15/13, EPAY in the amount of \$69,418.41 for the period 12/14/12 to 12/31/12, EPAY numbers 13-01 through 13-10 in the amount of \$227,748.98 for the period 01/01/13 through 01/16/13, and payroll in the amount of \$666,468.23 for the period 12/01/12 to 12/31/12. *Administrator Robertson seconded. Motion passed.*

Operating Board Contract Agency Police Rep. Director Ueland requested Chief McGehee be replaced as the Contract Police Representative as he has been unable to attend meetings. *Cathy Schrock moved* Chief Delgado, Des Moines Police Department, be named Operations Board Police Contract Agency Representative to complete the term currently held by Algona Police Chief Buster McGehee. The term will expire December 31, 2013. *Chief Lee seconded. Motion passed.*

With no further business Chief Thomas adjourned the meeting at 1130 hours.

Respectfully Submitted,

Mary Sue Robey
Administrative Services Manager

