



MEETING MINUTES

MEETING: Valley Communications Center (VCC) Operating Board
LOCATION: VCC Board Room
DATE: Thursday, October 25, 2012

MEMBERS: Chair - Chief Peterson, *Renton Fire*
Administrator Robertson, *Valley Regional Fire Authority*
Chief Wilson, *Federal Way Police*
Chief Lee, *Auburn Police*
Chief Schneider, *Kent Fire Department RFA*
Chief Doerflinger, *KCFD #43 (Contract Fire Agency Rep)*
Chief Church, *South King Fire & Rescue*
Chief Milosevich, *Renton Police*
Chief Thomas, *Kent Police*

ABSENT: Chief Villa, *Tukwila Police*
Chief McGehee, *Algona Police (Contract Police Rep)*
Chief Olivas, *Tukwila Fire*

VISITORS: Assistant Chief Barlow, *KCFD #44*
MSO Overland, *Medic One*
Assistant Chief Plumlee, *South King Fire*
Cmndr Harris, *Des Moines Police Dept*

VCC STAFF: Lora Ueland, *Executive Director*
Vonnie Mayer, *Operations Manager*
Kristin Meitzler, *Technical Systems Manager*
Yvonne Carslay, *Training Manager*
Sheryl Kowalczyk, *Supervisor II*
Justina Hanquet, *Training Assistant*
Mary Sue Robey, *Administrative Services Manager*
Lucinda Black, *Dispatcher*
Pam Gettman, *CAD/RMS Project Manager*

Welcome and Introductions. Chairperson Chief Peterson welcomed everyone and called the meeting to order at 0937 hours. Introductions were made around the room.

Recognition. Director Ueland recognized Lucinda Black for 10 years of continuous and dedicated service and Vonnie Mayer for 20 years.

Minutes. The Minutes from the September 27, 2012 meeting were approved.



Report from Chair. No report.

Report from any Member. No report.

Report from Director. Director Ueland reported:

- Discussed the Radio Replacement project and will send talking points to Chiefs.
- Will migrate all paging sites October 30th. There will be a radio watch.
- On November 4th - 5th the PBX will be upgraded. Valley Com will move to back-up center, King County Communications during upgrade.
- Rebanding is 15% completed.
- The Communications Systems Administrator has been filled.
- The State Auditor's Office completed the 2011 Audit with no findings.

CAD/RMS Project. Project Manager Gettman reported:

- Map update: VCC tested Tiburon's 10/10 map delivery and reported results on 10/24.
- The compressed project schedule was approved with GO LIVE in November 2013.

Chief Peterson announced the November Operating Board would be cancelled and a combined November/December meeting would be on December 13th. The CAD Steering committee will meet on November 15th.

Take 25 Presentation. Yvonne Carslay announced Valley Com is partnering with NORCOM, King County Communications, and Big Brothers and Sisters to sponsor a children's safety fair May 18th. The fair will be held at CARCO Park in Renton.

Voucher and payroll approval. Administrator Robertson *moved* to approve claim check numbers 23425 through 23460 and EPAY, in the amount of \$732,492.73 for the period 09/25/12 to 10/15/12 and payroll in the amount of \$635,149.02 for the period 09/16/12 to 10/15/12. *Chief Schneider seconded. Motion passed.*

Resolution #112. Director Ueland asked for a recommendation to repeal Resolution #29 which states Valley Com will collect \$5.00 from applicants. Chief Wilson *moved* to recommend passage of Resolution #112 to the Administration Board repealing Resolution #29. Administrator Robertson *seconded. Motion passed.*

With no further business Chief Peterson adjourned the meeting at 1003 hours.

Respectfully Submitted,

Mary Sue Robey
Administrative Services Manager

