



MEETING MINUTES

MEETING: VCC Administration Board
LOCATION: VCC Board Room
DATE: Friday, August 8, 2014

MEMBERS: Chair Mayor Law, *City of Renton*
Mayor Ferrell, *City of Federal Way*
Mayor Haggerton, *City of Tukwila*
Mayor Cooke, *City of Kent*
Mayor Backus, *City of Auburn*

VISITORS: Deanna Gregory, *Pacific Law Group*
Chief Peterson, *Renton Fire*
Chief Thomas, *Kent Police*

VCC STAFF: Lora Ueland, *Executive Director*
Tracy Fitzgerald, *Administrative Services Assistant*
Vonnie Mayer, *Operations Manager*
Tatyana Bogush-Stakhov, *Finance Manager*
Brian Powell, *CAD Project Administrator*
Sheryl Kowalczyk, *Supervisor I*

Welcome and Introductions. Chair Mayor Law welcomed everyone and called the meeting to order at 1000 hours.

Report from any Member. None

Report from Operating Board Chair.

Chief Thomas recapped the OPS Board meeting. The OPS Board approved the 2015/2016 budget as presented by Finance Director Tatyana Bogush-Stakhov.

Chief Thomas thanked Valley Com and the agencies involved for their assistance with the July 20 Officer involved shooting. He also noted his appreciation of a dispatcher from VCC attending the Critical Incident Debrief.

Reports from the Executive Director.

Director Ueland reported two personnel changes. HR Manager Gina Palermo resigned her position July 28. The position will be posted next week. A 15 year Call Receiver was terminated due to performance issues.



Tiburon.

Tiburon requested to lower or release the \$3 million performance bond due to expire one year after final payment which is the first quarter of 2016. Director Ueland declined.

PSERN.

A draft ILA was sent out July 25. There has been no feedback to date. The Mayors will express priority to their City attorneys as it will go to County Council in September and time is of the essence. The Mayors requested Director Ueland meet directly with the City Attorneys on this project.

Renton 4 Alarm Fire Response.

Chief Peterson presented a PowerPoint and video of the 4 alarm Apartment building fire. He complimented the VCC staff on their professionalism and exceptional service on this incident.

2015/2016 Budget Discussion.

Finance Manager Bogush-Stakhov presented the proposed budget and gave a brief PowerPoint presentation which included discussion of budget priorities.

Mayor Law recommended reviewing the proposed budget with agency Finance Directors in preparation for action at the September 5 Administrative Board meeting.

Minutes. *Mayor Ferrell moved to accept the minutes from the May 2, 2014 meeting. Mayor Backus seconded. Motion passed.*

Voucher Approval. Claim check numbers 24948 through 25183 in the amount of \$557,406.51 for the period 04/19/14 to 07/14/14. EPAY numbers 14-53 through 14-101 in the amount of \$905,030.42 for the period 03/17/14 through 07/11/14. Payroll in the amount of \$2,121,287.90 for the period 04/01/14 to 06/30/14 and manual check number 39607 in the amount of \$2,119.54 dated 05/08/14 were approved unanimously.

Mayor Law announced the next regular Administration Board meeting is scheduled for September 5, 2014 at 10:00 AM.

With no further business, Mayor Law adjourned the meeting at 1107 hours.

Respectfully submitted,

Tracy Fitzgerald
Administrative Services Assistant

