



## MEETING MINUTES

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MEETING: VCC Administration Board  
LOCATION: VCC Board Room  
DATE: Friday, February 1, 2013

MEMBERS: Chair Mayor Priest, *City of Federal Way*  
Mayor Haggerton, *City of Tukwila*  
Mayor Law, *City of Renton*  
Mayor Cooke, *City of Kent*  
Mayor Lewis, *City of Auburn*

VISITORS: David Galazin, *VCC/City of Kent Attorney*  
Chief Peterson, *Renton Fire*  
Cpt. O'Hern, *Kent FD RFA*

VCC STAFF: Lora Ueland, *Executive Director*  
Mary Sue Robey, *Administrative Services Manager*  
Yvonne Carslay, *Training Manager*  
Cesar Figueroa, *HR Manager*  
Vonnie Mayer, *Operations Manager*  
Justina Hanquet, *Training Assistant*

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**Welcome and Introductions.** Mayor Priest welcomed everyone and called the meeting to order at 1000 hours.

**Report from any Member.** None

**Operating Board Report.** Chief Peterson reported the Operating Board met January 24, 2013 where they approved Chief Delgado, Des Moines Police to replace Chief McGehee, Algona Police as the Contract Agency Police Representative on the Operating Board for the remainder of his term (12/31/13).

**Report from the Director.** Director Ueland reported:

- The Rolling Hills license has been approved, but have not received official notification.
- RERC - The ILA between the three counties need to be approved by all County Councils. Tom Brubaker is reviewing the draft MOU delegating VCC the right to appoint a member.
- The consultant hired (Sparlling) for the King County Radio Replacement has delivered 70% of their first deliverable (RFP).



- The final PSAP Consolidation report produced by GeoComm had more errors. GeoComm is not understanding how service is delivered through the county. Another meeting is scheduled with GeoComm for February 6th concerns. GeoComm will deliver a revised report February 27th to the Steering Committee. if the report is accepted a facilitator will be hired through an RFP process to implement recommendations decided upon.

**Minutes.** Mayor Lewis moved to accept the action items Mayor Cooke seconded. Motion passed. Agenda action items addressed were minutes from the January 4, 2013 and **Voucher and payroll approval.** Claim check numbers 23660 through 23745 in the amount of \$314,490.68 for the period 10/12/13/12 to 01/15/13, EPAY in the amount of \$69,418.41 for the period 12/14/12 to 12/31/12, EPAY numbers 13-01 through 13-10 in the amount of \$227,748.98 for the period 01/01/13 through 01/16/13, and payroll in the amount of \$666,468.23 for the period 12/01/12 to 12/31/12.

Justina Hanquet and Captain O'Hern presented the approximate 20 minute Valley Com informational video that will be used for recruitment and educating the public in a multitude of settings, including the city's public channels. the Board was pleased with the video and suggested a couple minute introduction by each of them be added for their city. Director Ueland presented Captain O'Hern a certificate of appreciation for his work on the project.

Mayor Priest called for executive session at 1050 hours to discuss potential litigation. The executive session is expected to last approximately 10 minutes. Executive session ended at 1103 hours. The regular meeting was called back into session with no further business, Mayor Priest adjourned the meeting at 1103 hours.

Respectfully submitted,

Mary Sue Robey  
Administrative Services Manager

