



MEETING MINUTES

MEETING: VCC Administration Board
LOCATION: VCC Board Room
DATE: Friday, January 4, 2013

MEMBERS: Chair Mayor Priest, *City of Federal Way*
Mayor Haggerton, *City of Tukwila*
Mayor Law, *City of Renton*
Mayor Cooke, *City of Kent*
Mayor Lewis, *City of Auburn*

VISITORS: Tom Brubaker, *VCC/City of Kent Attorney*
Chief Peterson, *Renton Fire*

VCC STAFF: Lora Ueland, *Executive Director*
Mary Sue Robey, *Administrative Services Manager*

Tatyana Bogush Stakhov, *Finance Manager*
Cesar Figueroa, *HR Manager*
Vonnie Mayer, *Operations Manager*
Kristin Meitzler, *Technical Services Manager*

Welcome and Introductions. Mayor Priest welcomed everyone and called the meeting to order at 1000 hours.

Report from any Member. None

Operating Board Report. Chief Peterson reported the Operating Board met December 13, 2012 where they approved vouchers.

Reports from the Director and Staff.

Director Ueland reported:

- The appeal process for the Rolling Hills paging site has begun, moving forward on the Squak Mountain site.
- The King County Radio Replacement is now in the data collection process with all the agencies throughout the county.
- The process for the PSAP consolidation was found to be flawed, there were 111 errors in the initial report. GeoComm has been asked to rework their recommendation.
- The Valley Com video is expected to be completed in January and will be presented to this Board at the February meeting.



- The strategic position is being updated and a State of Valley Com address will be given at the February Board meeting and then updated for the June meeting. There will be internal and external expectations discussed.

Minutes. The minutes from the November 2, 2012 meeting were approved.

Voucher and payroll approval. *Mayor Law moved to approve claim check numbers 23462 through 23659 in the amount of \$410,816.74 for the period 10/16/12 to 12/12/12, EPAY in the amount of \$1,673,665.40 for the period 10/16/12 to 12/10/12, and payroll in the amount of \$1,060,128.18 for the period 10/16/12 to 11/30/12. Check numbers 23088, 23461, 23580-23618,23656,23657, and 23850-23888 were voided. Mayor Cooke seconded. Motion passed.*

By-law Changes. *Mayor Law moved to accept the changes to the Administration/Operating Board By-laws accepting both Boards move to a 2 year chair term and change the Director title to Executive Director. Mayor Haggerton seconded. Motion passed.*

Mayor Priest called for executive session at 1015 hours to discuss potential litigation. The executive session is expected to last no more than 45 minutes. Executive session ended at 1100 hours. The regular meeting was called back into session with no further business, Mayor Priest adjourned the meeting at 1100 hours.

Respectfully submitted,

Mary Sue Robey
Administrative Services Manager

