



MEETING MINUTES

MEETING: VCC Administration Board
LOCATION: VCC Board Room
DATE: Friday, July 6, 2012

MEMBERS: Chair Mayor Priest, *City of Federal Way*
Mayor Haggerton, *City of Tukwila*
Mayor Law, *City of Renton*
Mayor Lewis, *City of Auburn*

ABSENT: Mayor Cooke, *City of Kent*

VISITORS: John Hodgson, *City of Kent*
Tom Brubaker, *VCC/City of Kent Attorney*

VCC STAFF: Lora Ueland, *Executive Director*
Pam Gettman, *CAD/RMS Project Manager*
Kristin Meitzler, *Technical Services Manager*
Tracy Fitzgerald, *Administrative Services Assistant*
Justina Hanquet, *Training Assistant*

Welcome and Introductions. Mayor Priest welcomed everyone and called the meeting to order at 1000 hours.

Report from any Member. No report.

Operating Board Report. No report.

Minutes. The minutes of the June 1, 2012 meeting were approved.

Reports from the Director and Staff.

Director Ueland reported:

- Valley Com Training Assistant, Justina Hanquet, will be working with Kent Fire to produce a video for Valley Com. The video will be used for educational purposes from a 911 point of view and to promote recruiting efforts and the Citizen's Academy. The video will be high quality, professional and little to no cost.
- The Advisory Committee for Technology (ACT) will be restructured. The monthly meetings will be handled by a subcommittee comprised of a staff with reports to the IT directors.



- Smart911 is a program contracted through E911 for all PSAPs in the County. It interfaces with the phone system and will provide VCC with secure data of information entered by citizens including medical information, hazards, photos of children, addresses and cell phone numbers. Smart911 will benefit the deaf and hard hearing citizens by allowing texting. The information is suppressed after 6 months if it has not been updated and VCC will automatically be notified when a caller has Smart911 via a pop up window on the screen.
- In contrast to Smart911 is 911 Emergency Assist. There is some concern with their business model. VCC recommends working with Auburn PIO and E911 office to construct a consistent message for all VCC and County agencies to share with citizens to be cautious of services that charge citizens.
- Lora asked that agencies include VCC on their distribution list when sending out heightened awareness information. (i.e. encouraging citizens to call 911 regarding increase of wire thefts in Auburn)
- **REPC Update:** The next REPC meeting is July 12 at Valley Com regarding the King County radio replacement.
 - Decision on replacement equipment for the November 2014 ballot.
 - Working on RFP to hire a consultant or the radio replacement project.
- **PSAP Consolidation Update:**
 - Lora and Mayor Priest met with Sheriff Strachan on June 6. He is unwilling to consider disbanding KC Communications and contracting dispatching services. All in attendance agreed to let the current study run its course and Fred Jarrett is scheduling another meeting with radio owners and Geo-Comm for late August/early September.
 - King County expressed their desire to consolidate while maintaining an executive level voice. Lora will explore the risks and benefits of bringing King County in as an executive voice in the radio replacement process.

CAD Project Update:

Pam Gettman reported:

- VCC has begun updating some map layers.
- VCC hired a GIS intern to assist with the map updates.
- Tiburon delivered a new map yesterday and we will begin map testing on Monday, July 9.
- TUG (Tiburon User Group) in August and hope to get Lora elected to the Steering Committee for CAD to help drive the product.

With no further business Mayor Priest adjourned the meeting at 1103 hours.

Respectfully submitted,

Tracy Fitzgerald
Administrative Services Assistant

