



## MEETING MINUTES

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MEETING: VCC Administration Board  
LOCATION: VCC Board Room  
DATE: Friday, June 1, 2012

MEMBERS: Chair Mayor Priest, *City of Federal Way*  
Mayor Law, *City of Renton*  
Mayor Lewis, *City of Auburn*

ABSENT: Mayor Haggerton, *City of Tukwila*  
Mayor Cooke, *City of Kent*

VISITORS: Chief Peterson, *Renton Fire*  
David Galazin, *VCC/City of Kent Attorney*

VCC STAFF: Lora Ueland, *Executive Director*  
Tatyana Bogush-Stakhov, *Finance Manager*  
Pam Gettman, *CAD/RMS Project Manager*  
Kristin Meitzler, *Technical Services Manager*  
Mary Sue Robey, *Administrative Services Manager*  
Sheryl Kowalczyk, *Supervisor II / CAD Project*

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**Welcome and Introductions.** Mayor Priest welcomed everyone and called the meeting to order at 1000 hours.

**Report from any Member.** No report.

**Operating Board Report.** No report.

**Minutes.** The minutes of the April 6, 2012 meeting were approved.

**Resolution #110.** *Mayor Law moved to approve Resolution # 110 - 2012 carry forward. Mayor Lewis seconded. Motion passed.*

**Voucher and payroll approval.** *Mayor Law moved to approve claim check numbers 22950 through 23092 and EPAY, in the amount of \$906,743.69 for the period 03/09/12 to 04/30/12 and payroll in the amount of \$1,327,750.32 for the period 03/01/12 to 04/30/12. Mayor Lewis seconded. Motion passed.*



**Reports from the Director and Staff.** Director Ueland reported;

- The Finance committee met on May 8th to discuss the 2013 budget strategy. The committee asked for a theoretical 2 year budget.
- As previously discussed, Valley Com will not ask for a Radio Admin FTE. A restructure within the existing staff will occur to fill this position.
- Director Ueland will continue to serve on the Executive Board of the Community Connectivity Consortium for another year as Secretary. Director Ueland signed the FOPA 63 (Fiber Optic Project Agreement) agreement as part of a UASI grant of \$30K with a cost to Valley Com of \$1K. This will connect RCECC to City of Renton fiber and move VCC closer to having dedicated fiber connections between VCC and the VCC back-up center. VCC will own 6 fibers, out of 144. Completion is expected for August of this year.

Pam Gettman discussed the CAD project stating Tiburon is refining the process for the back-up site. VCC has finished readying interfaces for the TEST and TRAIN environments, and Tiburon is testing. VCC accepted the majority of map layers.

Mayor Priest requested Pam and Lora have individual meetings with each mayor in September/October time frame to update each on the project.

Director Ueland, along with Mayor Priest and Chief Peterson attended a 911-PSAP Consolidation meeting May 9th. Geo-Com is collecting data from all of the PSAPs (Valley Com is scheduled for interviews on June 5th). The existing conditions (data collected from PSAPs) report is due in August with a final recommendation of the optimal number of PSAPs in King County expected in December. Director Ueland stated VCC is the largest consolidated PSAP in the county as well as a sub-region owner of the radio system. VCC supports consolidation of the smaller PSAPs. She recommended VCC stays engaged, allow Geo-Com to deliver recommendation and develop a high level impact plan should new customers, such as Enumclaw, join Valley Com.

Mayor Lewis requested a map of all existing PSAP's and the associated agencies in King County.

The 4 owners of the King County Radio System met on May 22<sup>nd</sup> and discussed realistic plans for the system replacement for King County. All agreed seeking a P25 Phase 2 Land Mobile Radio system, as recommended by the REPC, was advantageous. This will allow for competitive vendor bidding as the P25 standard is not vendor specific. Initial plans include developing performance specifications so vendors can prepare proposals to include design, implementation, schedule and cost. Once specifics are determined and costs known, the options to fund will be discussed and may include a County wide bond issue or Levy lift in 2014.

Adcomm Engineering is continuing their work to determine the feasibility of Enumclaw Fire contracting with VCC for dispatching services. The fire district has given notice to leave



Enumclaw PD who is currently providing services. Adcomm does not see major operational obstacles with the exception of paging coverage.

With no further business Mayor Priest adjourned the meeting at 1048 hours.

Respectfully submitted,

Mary Sue Robey  
Administrative Services Manager

